

**THE OFFICIAL PROCEEDINGS OF THE REGULAR MEETING OF THE
MINATARE CITY COUNCIL, MARCH 11, 2025**

CALL TO ORDER

Mayor Nelson called the meeting to order at 6:01 p.m. and stated that a quorum of the Council was present, and City business could be conducted.

OPEN MEETINGS ACT - NEB.REV.STAT. CHAPTER 84, ARTICLE 14

Mayor Nelson stated: That the Open Meetings Act is posted for the public to see.

1. **Recital of the Pledge of Allegiance**
2. **Roll Call: All Council Members present. Also present were members of the public: Gail Hobday, Kevin Lojka, Tom Case, Pattie Yowell, Christy Manka, Wayne Kilmer, Eric Longoria and Caryle Covalt.**
3. **Public Announcements: The Clerk told everyone about a good steady increase in the number of people who are using the online bill pay feature on the City's Website. She also let the public know that she would be out of the office March 17-21 and that the office hours for Monday through Thursday would be 7:30-4:30 instead of 7:30-5:30.**

CONSENT AGENDA:

(Items under the Consent Agenda are proposed for adoption by one action for all items unless any member of Council requests that an item be considered separately.)

1. **Approve minutes of the February 11, 2025, Regular City Council Meeting.**
2. **Approve Claims – SEE ATTACHED**

APPROVED CLAIMS APPEAR ON LAST PAGE

Motion by Councilmember Lally to approve the Minutes of the February 11, 2025 Council Meeting, and the claims submitted to be paid seconded by Councilmember Ross, Mayor Nelson called for the vote. **"AYES": Lally, Ross, Main and Costa. "NAYS": None. Abstaining: None. Absent: None. Motion Carried.**

CURRENT BUSINESS:

Lagoon PER approval—Tom Case for Mike Olson, MC Schaff-Tom explained that our sewers were looked over with cameras and cleaned. They looked good. The report also talks about the cost of resealing the lagoons, but it would be better to put a liner in. The report had to be completed for NDEE in February. Tom isn't sure if we can get any grants for the liner or if we would need to get a loan. The cost of the project is \$1.8 million dollars. Discussion was had regarding the price and next steps. Mayor Nelson asked what we had in Sewer Reserve and CD and Karen wasn't prepared to answer. Carolyn will stop by the office and get an update of bank balances. Council Member Costa said he would get with TCD and see what kind of Federal Grant Funds might be available, since so many things

have been put on hold with the new government. Motion by Council Member Costa and Seconded by Council Member Main to accept the report. **“AYES”:** Lally, Ross, Main and Costa. **“NAYS”:** None. **Abstaining:** None. **Absent:** None. **Motion Carried.**

Signors on ALL bank accounts updated – Karen Lojka brought a list of the bank accounts to the meeting. Many of the accounts have signors on them that are decades old, and they need to have new signors established. The list was gone through by the Council, and the following changes were suggested:

- Police Sinking fund- Karen Lojka
- Water Commissioner- Karen Lojka
- Transient Indigent Fund- Recommended to close account
- Sewer Reserve Fund- Karen Lojka
- Tree Board- Karen Lojka
- Sinking Fund Fire Dept- Karen Lojka
- Planning Commission- Wayne Kilmer
- Keno Account- Karen Lojka
- Tabor Days- Not associated with the city accounts
- Police Department- Michael Winget
- Street Sinking Fund- Karen Lojka
- Grant/Insurance- Karen Lojka, Carolyn Nelson, and Melissa Lally
- Deposit Account- Karen Lojka
- CD-Karen Lojka

Motion by Councilmember Lally to approve the bank account changes and seconded by Councilmember Main. Mayor Nelson called for the vote. **“AYES”:** Lally, Ross, Main and Costa. **“NAYS”:** None. **Abstaining:** None. **Absent:** None. **Motion Carried.**

Fertilizer for parks—Chris Lally: Chris asked the Council about purchasing fertilizer for the parks this summer. He said the cost would be roughly \$1,337.00. Motion by Councilmember Costa to approve the purchase of fertilizer for the 2025 summer season. Seconded by Councilmember Ross. Mayor Nelson called for the vote. **“AYES”:** Lally, Ross, Main and Costa. **“NAYS”:** None. **Abstaining:** None. **Absent:** None. **Motion Carried.**

City fire truck—Brandi Ehler: Brandi let the Council know that the City fire truck is leaking water and needs to be repaired. They are having to fill it on almost a daily basis. They have the rural truck, but if the rural truck is being used, they wouldn't have a fire truck. Brandi indicated there could be a charge to complete the estimate for us. Motion by Councilmember Ross to get an estimate on the repairs. Seconded by Councilmember Costa. Mayor Nelson called for the vote. **“AYES”:** Lally, Ross, Main and Costa. **“NAYS”:** None. **Abstaining:** None. **Absent:** None. **Motion Carried.**

Police GPS—Carolyn Nelson: Mayor Nelson let everyone know that Tom and Johnny were going to pick up the new car tomorrow. OIC Winget will get going on getting the equipment installed in it. As for the GPS, Attorney Ellison indicated the contract looked good and could be executed. Motion by Councilmember Lally for Mayor Nelson to sign the GPS Contract with Verizon. Seconded by

Councilmember Ross. Mayor Nelson called for the vote. **“AYES”**: Lally, Ross, Main and Costa. **“NAYS”**: None. **Abstaining**: None. **Absent**: None. **Motion Carried**.

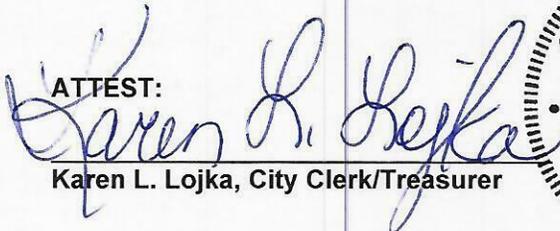
Police Computer Quote—Mike Winget OIC Winget got the quote for the laptops. Discussion was had regarding purchasing two or three, depending on what is decided regarding the police pickup. Right now, there are two officers and there will be two Tahoes, so at some point a decision will need to be made regarding whether to keep the pickup or not. Clerk Lojka mentioned the price of the laptops is likely to be a great deal more if a third one isn't purchased at this time. It was decided that \$2300 was a lot to have a spare laptop, so only two will be purchased at this time. Motion by Councilmember Lally for the purchase of two laptops at the quoted price. Seconded by Councilmember Main. Mayor Nelson called for the vote. **“AYES”**: Lally, Ross, Main and Costa. **“NAYS”**: None. **Abstaining**: None. **Absent**: None. **Motion Carried**.

Open Comments:

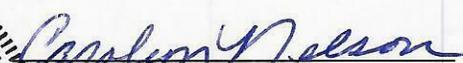
Dana Vernon spoke up about the visibility of the engine braking signs on the edge of town. He thinks something could be done to make them more visible. He will consider adding this on the agenda so council can discuss and decide how to proceed.

Motion to Adjourn was made by Council member Costa and seconded by Council member Ross. AYE all in favor, Motion carried.

ADJOURN: 6:40 p.m.

ATTEST:

Karen L. Lojka, City Clerk/Treasurer




Carolyn Nelson, Mayor

CLAIMS MARCH 11 2025 TO APRIL 7 2025

	GENERAL	FIRE	POLICE	STREET	WATER	SEWER	LIBRARY	AGENCY	TOTAL
A/C DEPARTMENT (BC-BS insurance)	\$2,983.75								\$2,983.75
AT&T MOBILITY			\$264.46						\$264.46
BLACK HILLS ENERGY	\$2,228.26								\$2,228.26
BOKF WATER BONDS					\$19,397.50				\$19,397.50
BYTES COMPUTER	\$785.46								\$785.46
CARYLE COVALT							\$447.81		\$447.81
CARYLE COVALT							\$384.90		\$384.90
CHARTER COMMUNICATIONS	\$398.90								\$398.90
CHRIS LALLY				\$429.79	\$429.79	\$429.80			\$1,289.38
CHRIS LALLY				\$429.79	\$429.79	\$429.80			\$1,289.38
CITY OF SCOTTSBLUFF (water)					\$2,836.11				\$2,836.11
DEINES IRRIGATION	\$1,490.00								\$1,490.00
EAGLE COUNTY FLEET SERVICES			\$10,500.00						\$10,500.00
EAKES	\$409.95								\$409.95
EFTPS (payroll taxes)	\$2,669.67								\$2,669.67
ELLISON, KOVARIK & TURMAN LAW FIRM, P.C								\$4,275.91	\$4,275.91
ELLISON, KOVARIK & TURMAN LAW FIRM, P.C								\$5,587.70	\$5,587.70
ENVIRO SERVICE					\$30.00				\$30.00
ENVIRO SERVICE					\$30.00				\$30.00
FRANKLIN TEMPLETON INVESTMENTS (401k)	\$420.48								\$420.48
IDEAL/BLUFFS FACILITY SOLUTION	\$93.71								\$93.71
JUDY HOATSON	\$1,050.00								\$1,050.00
JUDY HOATSON	\$450.00								\$450.00
KAREN LOJKA				\$482.39	\$482.39	\$482.40			\$1,447.18
KAREN LOJKA				\$482.39	\$482.39	\$482.40			\$1,447.18
LEGACY COOP					\$266.57				\$266.57
LEGACY COOP					\$475.15				\$475.15
MATT SHANNON			\$1,723.34						\$1,723.34
MATT SHANNON			\$1,593.76						\$1,593.76
MATTHEW ROCKWELL			\$622.19						\$622.19
MATTHEW ROCKWELL			\$589.56						\$589.56
MICHAEL WINGET			\$1,217.33						\$1,217.33
MICHAEL WINGET			\$1,151.38						\$1,151.38
MOBIUS COMMUNICATIONS (security)	\$32.10						\$30.00		\$62.10
MOBIUS COMMUNICATIONS (security)	\$32.10						\$30.00		\$62.10
MUNICIPAL SUPPLY, INC. OF NEBRASKA (supplies)	\$1,534.18								\$1,534.18
MUTUAL OF OMAHA (insurance)	\$29.90								\$29.90
NEBRASKA DEPT OF REVENUE (payroll taxes)	\$387.82								\$387.82
NEBRASKA DEPT OF REVENUE (sales tax)	\$459.28								\$459.28
NEBRASKALAND TIRE		\$125.19							\$125.19
NEBRASKA PUBLIC POWER DIST.(monthly electric)	\$3,409.23								\$3,409.23
NEBRASKA PRINT WORKS	\$152.80								\$152.80
ONE-CALL CONCEPTS INC. (call out service)					\$6.48				\$6.48
PANHANDLE REGIONAL DEVELOPMENT	\$50.00								\$50.00
PHYLLIS WRIGHT				\$272.89	\$272.89	\$272.88			\$818.66
PHYLLIS WRIGHT				\$234.22	\$234.22	\$234.23			\$702.67
POLICE SINKING FUND			\$467.16						\$467.16
PRESTO-X (pest control)	\$175.22								\$175.22
RJ MEYER CPAs								\$9,337.50	\$9,337.50
SCOTTS BLUFF COUNTY COURT (garnishment)	\$269.38								\$269.38
SCOTTS BLUFF COUNTY SHERIFF			\$2,006.06						\$2,006.06
TOM CASE				\$462.03	\$462.03	\$462.03			\$1,386.09
TOM CASE				\$462.03	\$462.03	\$462.03			\$1,386.09
VISA	\$881.14								\$881.14
WASTE CONNECTIONS (FEB)	\$6,413.37								\$6,413.37
WASTE CONNECTIONS (MAR)	\$6,413.37								\$6,413.37
TOTAL	\$33,220.07	\$125.19	\$20,135.24	\$3,255.53	\$26,297.34	\$3,255.57	\$892.71	\$19,201.11	\$106,382.76